



Safeguarding Policy for Hirers

1. Statement

- 1.1 This policy can be adopted by Hirers who have organised an event or activity where children, young people (ie those defined as aged 18 or under) or vulnerable adults are present **and where they do not have their own policy.**

2. Principles

- 2.1 The welfare of children, young people aged under 18 years and vulnerable adults attending any organised events is paramount.
- 2.2 They have the right to protection from physical, emotional, sexual and verbal abuse or any other form of abuse including neglect.

3. Procedures

- 3.1 The Hirer will ensure a named adult is always present at the event, who will be responsible for all safety matters including safeguarding.
- 3.2 Should any person be concerned about the safety or welfare of any child or vulnerable adult at an event, they should either:
- (i) take action to prevent a harm happening (e.g. harassment or bullying) and talk with those involved, or
 - (ii) bring the matter to the attention of the child's parents or carers if present, or
 - (iii) report the matter to the named adult, for them to decide what action to take.
- 3.3 If an incident occurs that could significantly affect a child or adult's welfare, or bring the reputation of THGI Ltd into disrepute, the named adult should:
- (i) take any necessary action including immediate safeguarding action if necessary. This may involve contacting specialist agencies. The 24 hour telephone number of Brighton and Hove City Council's Advice, Contact and Assessment Service (ACAS) is 01273 295920.
 - (ii) additionally report the matter within 24 hours to the Hall Manager
- 3.4 Hirers should adhere to NSPCC guidance on the use of sharing photos in marketing/media (see www.nspcc.org.uk/preventing-abuse/safeguarding/photography-sharing-images-guidance/).