



## **Notice for the Annual General Meeting of The Hall Get Involved Ltd (Registered no 31628R)**

Notice is hereby given that the sixth ANNUAL GENERAL MEETING of The Hall Get Involved Ltd, will be held on **Friday September 28<sup>th</sup> 2018** at 7.30pm at Exeter Street Hall, 16-17 Exeter Street, BN1 5PG, (doors open 7.00pm). The AGM will conduct the following business:

### **Agenda**

1. Approve last year's Minutes
2. The Directors' Report
3. The Financial Report of The Hall Get Involved Ltd for the year 2017/18
4. Appointment of Auditors (if required)
5. Appointment of Directors
6. Any Other Business

Please note that:

You have been invited to the AGM because you are a Member of The Hall Get Involved Ltd. The Hall Get Involved Ltd is a Registered Society (registration number 31628R) registered with the Financial Conduct Authority under the Co-operative and Community Benefit Societies Act 2014. (This 2014 Act replaced the Industrial & Provident Societies Act 1965 under which The Hall Get Involved Ltd was originally incorporated as a community benefit society.)

Only Members may vote. We need 5% of the Members to attend to achieve a quorum. If there is no quorum by 7.30pm, the meeting shall be adjourned for 30 minutes. Please email [agm@exeterstreethall.org](mailto:agm@exeterstreethall.org) with your name if you will be attending or have any particular seating requirements.

All papers will be available on [www.exeterstreethall.org/agm-2018](http://www.exeterstreethall.org/agm-2018) from 29<sup>th</sup> August.

### **There will be five items on the AGM 2018 agenda to be voted on by Members:**

#### **1. Approval of last year's Minutes**

Minutes of 2017 AGM will be posted on our website from 29<sup>th</sup> August.

*The Management Committee of Directors recommends the Members vote in favour of approving last year's Minutes.*

#### **2. The Directors' Report**

The Report will be presented at the AGM with time for discussion and questions. It will be posted on our website from 29<sup>th</sup> August.

*The Management Committee of Directors recommends the Members vote in favour of approving the Directors' Report.*

### 3. **Financial Report for April 2017 to March 2018** (part of the Annual Report)

The Report will be presented at the AGM with time for discussion and questions. It will be posted on our website from 29<sup>th</sup> August.

*The Management Committee of Directors recommends the Members vote in favour of approving the Financial Report.*

### 4. **Appointment of Auditors** (if required) The Co-operative and Community Benefit Societies Act 2014 gives the Directors the option to not have an external audit of the current financial year's accounts. Instead the accounts are signed off by the secretary and two committee members.

*The Management Committee of Directors recommends the Members vote **not** to have an external audit for the accounts April 2018 - March 2019.*

### 5. **Electing the Management Committee of Directors for The Hall Get Involved Ltd.**

A third of Directors, in order of longest serving, must stand down. They can be re-elected.

#### **Current Directors**

- Marianne Craig, who is not seeking re-election
- Susan Corlett, who is not seeking re-election
- Jo Camplisson, who will continue as a Director
- Norman Wright, who is seeking re-election
- David Fellows, who will continue as a Director

#### **New Directors**

There is an opportunity to elect new Directors (nominations to be received by 14<sup>th</sup> September).

#### **Current Co-opted Members of the Management Committee**

- Dexter Coombe
- Louise McGowan

### 6. **Any Other Business?**

Members can ask questions on the day but if you have any specific matters you want discussed at the AGM under Any Other Business, please send a short written summary or question, and include your name and contact details to:

HANNAH REED, Flat 16, Park View, 7 - 8 Highcroft Villas, Brighton, BN1 5PS  
OR EMAIL [agm@exeterstreethall.org](mailto:agm@exeterstreethall.org)

## **Proxy Voting**

If you are unable to attend the AGM, you have the right to give your vote to another Member to cast by proxy. We encourage you to contact Hannah Reed who will be available to act as a proxy for any Members requesting this. Please complete the proxy voting form and return to Hannah by **Tuesday 25<sup>th</sup> September**. Information will be available on the website from 29<sup>th</sup> August.

Alternatively, give your form to your chosen proxy who must bring it on the night and give it to the tellers on the door.

HANNAH REED, Flat 16, Park View, 7 - 8 Highcroft Villas, Brighton, BN1 5PS

OR EMAIL [agm@exeterstreethall.org](mailto:agm@exeterstreethall.org)

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By Order of the Directors of the Management Committee, The Hall Get Involved Ltd.